



Office of the City Attorney

September 20, 2019

Mayor
Dee Margo

City Council

District 1
Peter Svarzbein

District 2
Alexsandra Annello

District 3
Cassandra Hernandez

District 4
Dr. Sam Morgan

District 5
Isabel Salcido

District 6
Claudia Ordaz Perez

District 7
Henry Rivera

District 8
Cissy Lizarraga

City Manager
Tommy Gonzalez

Electronically via Information Center and First Class Mail

Ms. Emma Best
MuckRock News, DEPT MR 80530
411A Highland Ave
Somerville MA 02144

RE: Request for Records, Our Reference # W064054-091719

Dear Ms. Best:

The El Paso Police Department is in receipt of your request referenced above received on September 18, 2019, for the following:

"Records describing, authorizing or mentioning expenses or personnel assignments in response to or accommodation of visits from officials in the federal government between January 1, 2001 and the present."

Under the Texas Public Information Act, a governmental body may ask a requestor to clarify a request for information if the request is unclear. Also, section 552.222(b) of the Act provides that if a large amount of information has been requested, the governmental body may discuss with the requestor how the scope of the request might be narrowed.

The Department will be releasing copies of all the existing records that are clearly responsive to your request. However, we request clarification of your request in order to provide you with an accurate response. It is unclear if your request includes copies of e-mails and which officials in the federal government you are requesting records for. If your request includes e-mails to and from any employee within the City, this would result in an overly broad, extensive, and costly search of over 6,000 e-mail boxes. If you can provide employee names or officials names that will limit the search, this would result in a lower cost to you. Unless you provide us with specific names or search terms associated with the federal officials you are interest in, our IT department will only be able to conduct a search using "federal government officials" as search terms.

If you need assistance revising your request, I would be happy to discuss this with you. You may respond to this request for clarification by delivering your written response to me by mail, in person, by facsimile or by e-mail. Depending on your response and clarification, it may be necessary for us to create an invoice detailing an estimate of time and costs. If the estimate exceeds \$40.00, then we will notify you in writing. If the estimate exceeds \$100, under section 552.263 of the Texas Government Code, the City will require a deposit of the estimated costs before we begin to process the request.

Karla M. Nieman – City Attorney
300 N. Campbell/ El Paso, Texas 79901 /915-212-0033 /Facsimile: 915-212-0034
"Delivering Outstanding Services"



Department Name Goes Here

Please be advised that pursuant to Section 552.222 of the Texas Government Code, a request for information is considered withdrawn if you, as a requestor, do not respond in writing to this written request for clarification or additional information within 61 days after that date this request for clarification is sent.

Please note that, pursuant to *City of Dallas v. Abbott*, 304 SW3d 380 (Tex. 2010), when a governmental entity requests clarification or narrowing of an unclear or overbroad request for public information, the ten-day period to request an attorney general opinion as to the applicability of exception to disclosure requirement is measured from the date the request is clarified or narrowed.

I look forward to working with you to provide you with the accurate responsive documentation.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Victoria M. Hayslett", with a long, sweeping flourish extending to the right.

Victoria M. Hayslett
Assistant City Attorney

VMH/mkl